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**Exceeding the period of study foreseen for post-graduate programs; procedure to be applied for students of postgraduate and certified programs with uncompleted subjects with respect to continued enrolment after completion of a class**

In a few, isolated cases students do not finish all their classes within the prescribed duration of a university course, which means that they do not receive the degree foreseen in the curriculum.

In the event that not all the classes specified in the applicable curriculum have been completed by the end of the relevant course of study, students have the possibility of repeating the course and retaking the missing exams. However, attendance of individual classes in the repeated course of study for the purpose of preparing for the exam is subject to the availability of places and to prior registration. In any event, for the semester in which exams are being retaken, a fee of € 363.00 based on the currently applicable tuition fees will be charged. This is to be paid by the student in question and does not entitle him/her to enrol in further postgraduate or regular studies at the TU Vienna.

In the event that, upon completion of the repeated course of study, not all the subjects specified in the curriculum (including a master's thesis, if foreseen) are successfully completed, a new contract for a course of study is to be drawn up. For the uncompleted classes, a prorated fee in respect of the currently applicable tuition fees - plus a surcharge of 25% of this prorated amount - will also be levied.

In the event that the repeated course of study is not completed within 5 years of its commencement, the student will forfeit the right to retake the missing exams.

o.Univ.Prof. Dr. Adolf Stepan  
Director Continuing Education Center

ao.Univ.Prof. Dr. Bob Martens  
Vice Director Continuing Education Center