



Data Protection Declaration for Contract Workers

Protecting and securing data are important matters at TU Wien. Personal data are processed in strict compliance with the principles and requirements laid down in GDPR¹ and the Austrian DSG². TU Wien processes only those data required to achieve the purposes intended and at all times endeavours to ensure the security and accuracy of the data.

Controller:

Rektorat der Technischen Universität Wien
Karlsplatz 13
1040 Wien

Data protection officer:

Mag. Christina Thirsfeld
Technische Universität Wien
Karlsplatz 13/018
datenschutz@tuwien.ac.at

Data categories and data origin:

We collect the following data categories: personnel data (name, gender, nationality, marital status, academic degrees, social insurance number); contact data (address, telephone number, email address); name and address of your employer; information on the existence or non-existence of an official service; information on civil servant status as well as on the existence or non-existence of a lectureship or an employment contract to TU Wien; financial data (bank details, VAT number); salary data.

We collect personal data from you directly.

Purpose and Legal basis for data processing:

We collect your personal data in order to fulfil our contractual obligations from the contract for work to settle the fee.

Categories of recipients of personal data:

Your personal data will be forwarded internally to the Quästur based on contractual agreement.

Storage Period:

We store your data until the end of the order or longer, provided this is stipulated by legal retention periods or as for long as legal claims arising from the contract for work can be asserted against the client.

¹ General Data Protection Regulation

² Austrian Data Protection Act



Your rights connected with personal data:

As a data subject of this data processing, you have the following rights vis-à-vis TU Wien:

- the right to information;
- the right to rectification;
- the right to erasure;
- the right to restriction of processing of your personal data;
- the right to data portability;
- the right to object.

As the data subject, you are also entitled to complain to the Data Protection Authority about alleged inadmissible data processing or about non-fulfilment of our obligations arising from GDPR.