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Exceeding the prescribed period of study for post-graduate programs

Procedure to be applied with respect to continued enrolment after completion of a class in the case of students of postgraduate and certified programs who have subjects that are incomplete

In a few isolated cases, students do not achieve successful completion of all their classes within the prescribed duration of a postgraduate or certified program, and this results in their failing to obtain the degree provided for in the curriculum.

Where some of the classes prescribed by the relevant curriculum have not been successfully completed by the end of the current course of study, there exists the possibility for students to retake the exams they have missed in the subsequent course of study. It is possible to attend the individual classes required for this provided the course is again being offered during the academic year in question. However, attendance will be subject to the availability of places and will require prior registration.

Where classes and/or exams have been missed due to some major unforeseen occurrence (such as serious illness), these may be repeated without incurring any additional cost.

In the absence of any such major unforeseen occurrence, for each of the first two additional semesters a fee of €400.00 will be charged. This fee will be charged to the student in question and does not entitle him or her to enroll for further postgraduate or certified programs or regular studies at the Vienna University of Technology.

After two additional semesters, if any of the subjects prescribed by the curriculum (including a master's thesis, where this is prescribed) have still not been successfully completed, the following provision is to apply: For those classes/modules that have not been completed, as from the third additional semester, the tuition fee current at that date is to be charged on a pro rata basis, in addition to a surcharge at 25% of this pro rata fee.

Where the postgraduate or certified program has not been completed within five years from commencement of postgraduate study, students shall no longer be entitled to take any of the exams missed or have their master's thesis assessed.

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